

Rft 13770 - Magnox - HP3 Qualification - Cat 1: Health Physics Professional Resource

Buyer: CTM Portal for the NDA Shared Services Alliance
Department: Health Physics 3 (HP3) Dynamic Purchasing System (DPS)
Package: Magnox - HP3 Qualification - Cat 3: Health Physics Monitoring Resources (with Portable Metrology)

- Icons:**
- ! Mandatory requirement
 - Document attachment required to answer
 - Document attachment allowed to answer
 - ⌚ Expires

Part 1: Potential supplier information

0.1

Part 1: Potential supplier information

NOTE: Important guidance for completing this questionnaire

1. Refer to the tender document pack for details regarding the evaluation methodology and approach.
2. Refer to the attached standard selection guidance contained in PPN 8/16 for background and guidance for these questions.
3. If more than one supplier has to respond to a question please complete the additional responses and upload to the question folder.
4. Respond with N/A if any of the questions are not applicable, do not leave the response blank.
5. You will be self-certifying compliance to several questions by responding either 'Yes' or 'No'. We will ask you to upload supporting evidence in the event that you are named as preferred bidder following announcement of the contract award decision (for Open Procedure procurements), or prior to being invited to tender (for Restricted Procedure procurements). The Contracting Authority does, however, reserve the right to request this evidence sooner if it is deemed necessary to ensure the proper conduct of the procurement procedure. Tenderers must note that if they are unable to provide valid supporting evidence in a timely manner then the Tenderer's preferred bidder status will be revoked and a contract will not be awarded to said Tenderer (for Open Procedure procurements) or you will no longer be invited to tender (for Restricted Procedure procurements).
6. Please answer the following questions in full. Key subcontractors must also fully complete the SQ (the definition of ""Key Subcontractors"" is stated in the ITT/EOI).
7. If you need to upload a document in response to a question, please ensure that the file name of the document is prefaced with the question reference e.g. Q1.1(a).
8. A European Single Procurement Document (ESPD) may be provided in response to the Part 1 and Part 2 questions of this SQ. All remaining questions must be answered in the form required by the ITT/EOI.
9. The questions may use a number of different terms to refer to the entity that is submitting a tender response e.g. supplier, company, tenderer, bidder, organisation, economic operator etc. Although the terms are different, they have the same meaning and are used interchangeably, unless stated otherwise.

Section 1 - Potential Supplier Information

1.1(a)

Full name of the potential supplier submitting the information

Text

1.1(b) – (i)

Registered office address (if applicable)

Text

1.1(b) – (ii)

Registered website address (if applicable)

Text

1.1(c)

Trading status, please select one of the following;

- ☐ a) public limited company
- ☐ b) limited company
- ☐ c) limited liability partnership
- ☐ d) other partnership
- ☐ e) sole trader
- ☐ f) third sector
- ☐ g) other (please upload your trading status)

1.1(d)

Date of registration in country of origin

Text

1.1(e)

Company registration number (if applicable)

Text

1.1(f)

Charity registration number (if applicable)

Text

1.1(g)

Head office DUNS number (if applicable)

Text

1.1(h)

Registered VAT number

Text

1.1(i) - (i)

If applicable, is your organisation registered with the appropriate professional or trade register(s) in the member state where it is established?

☐ Yes

☐ No

☐ N/A

1.1(i) - (ii)

If you responded yes to 1.1(i) - (i), please provide the relevant details, including the registration number(s).

Text

1.1(j) - (i)

Is it a legal requirement in the state where you are established for you to possess a particular authorisation, or be a member of a particular organisation in order to provide the services specified in this procurement?

☐ Yes

☐ No

1.1(j) - (ii)

If you responded yes to 1.1(j) - (i), please provide additional details of what is required and confirmation that you have complied with this.

Text

1.1(k)

Trading name(s) that will be used if successful in this procurement

Text

1.1(l)

Select which classification applies to your company

☐ a) Voluntary Community Social Enterprise (VCSE)

☐ b) Sheltered Workshop

☐ c) Public service mutual

☐ d) None of the above

1.1(m)

Are you a Small, Medium or Micro Enterprise (SME)?

The definition of an SME can be found at: https://ec.europa.eu/growth/smes/business-friendly-environment/sme-definition_en

☐ Yes

☐ No

1.1(n)

Details of Persons of Significant Control (PSC), see Note 1 below, where appropriate:

- Name;

- Date of birth;

- Nationality;

- Country, state or part of the UK where the PSC usually lives;

- Service address;

- The date he or she became a PSC in relation to the company (for existing companies the 6 April 2016 should be used);

- Which conditions for being a PSC are met;

- Over 25% up to (and including) 50%;

- More than 50% and less than 75%;

- 75% or more.

Note 1

UK companies, Societates European (SEs) and limited liability partnerships (LLPs) are required to identify and record the people who own or control their company. Companies, SEs and LLPs need to keep a PSC register, and must file the PSC information with the central public register at Companies House.

(Please enter N/A if not applicable)

Text

1.1(o)

Details of immediate parent company:

- Full name of the immediate parent company
- Registered office address (if applicable)
- Registration number (if applicable)
- Head office DUNS number (if applicable)
- Head office VAT number (if applicable)

(Please enter N/A if not applicable)

Text

1.1(p)

Details of ultimate parent company:

- Full name of the ultimate parent company
- Registered office address (if applicable)
- Registration number (if applicable)
- Head office DUNS number (if applicable)
- Head office VAT number (if applicable)

(Please enter N/A if not applicable)

Text

NOTE: A criminal record check for relevant convictions may be undertaken for the preferred suppliers and the persons of significant in control of them.

Section 1 - Bidding model

1.2(a) - (i)

Are you bidding as the lead contact for a group of economic operators?

If yes, please provide details listed in questions 1.2(a) (ii), (a) (iii) and to 1.2(b) (i), (b) (ii), 1.3, Section 2 and 3.

If no, and you are a supporting bidder please provide the name of your group at 1.2(a) (ii) for reference purposes, and complete 1.3, Section 2 and 3.

- ☐ Yes
- ☐ No

1.2(a) - (ii)

Name of group of economic operators (if applicable)

Text

1.2(a) - (iii)

Proposed legal structure if the group of economic operators intends to form a named single legal entity prior to signing a contract, if awarded. If you do not propose to form a single legal entity, please explain the legal structure.

Text

1.2(b) - (i)

Are you or, if applicable, the group of economic operators proposing to use sub-contractors?

- ☐ Yes
- ☐ No

1.2(b) - (ii)

If you responded yes to 1.2(b)-(i) please provide the details, listed below. for each sub-contractor. We may ask them to supply this detail as well.

Name

Registered address

Trading status

Company registration number

Head Office DUNS number (if applicable)

Registered VAT number

Type of organisation

SME (Yes/No)

The role each sub-contractor will take in providing the works and /or supplies e.g. key deliverables

The approximate % of contractual obligations assigned to each sub-contractor

Text

Section 1 - Contact details and declaration

1.3

NOTE: Contact details and declaration

I declare that to the best of my knowledge the answers submitted and information contained in this response are correct and accurate.

I declare that, upon request and without delay I will provide the certificates or documentary evidence referred to in this questionnaire.

I understand that the information will be used in the selection process to assess my organisation's suitability to be invited to participate further in this procurement.

I understand that the authority may reject this submission in its entirety if there is a failure to answer all the relevant questions fully, or if false/misleading information or content is provided in any section.

I am aware of the consequences of serious misrepresentation.

1.3(a)

Contact name

Text

1.3(b)

Name of organisation

Text

1.3(c)

Role in organisation

Text

1.3(d)

Phone number

Text

1.3(e)

E-mail address

Text

1.3(f)

Postal address

Text

1.3(g)

Signature (Not required this information is captured in the CTM audit trail)

Text

1.3(h)

Date

Text

Part 2: Exclusion Grounds

NOTE: Please answer the following questions in full. Note that every organisation that is being relied on to meet the selection must complete and submit the Part 1 and Part 2 self declaration.

Section 2 - Grounds for mandatory exclusion

2.1(a)

NOTE: Regulations 57(1) and (2)

The detailed grounds for mandatory exclusion of an organisation are set out in the 'Standard Selection Guidance', part of the document pack for this requirement, which should be referred to before completing these questions.

Please indicate if, within the past five years you, your organisation or any other person who has powers of representation, decision or control in the organisation been convicted anywhere in the world of any of the offences within the summary listed in the above document.

2.1(a) (i)

Participation in a criminal organisation.

If Yes please provide details at 2.1(b) AND describe the technical organisational and personal measures that your organisation has taken to prevent further criminal offences or mis-conduct

- ☐ Yes
- ☐ No

2.1(a) (ii)

Corruption.

If Yes please provide details at 2.1(b)

- ☐ Yes
- ☐ No

2.1(a) (iii)

Fraud.

If Yes please provide details at 2.1(b)

- ☐ Yes
- ☐ No

2.1(a) (iv)

Terrorist offences or offences linked to terrorist activities

If Yes please provide details at 2.1(b) AND describe the technical organisational and personal measures that your organisation has taken to prevent further terrorist offences or links to terrorist activities

- ☐ Yes
- ☐ No

2.1(a) (v)

Money laundering or terrorist financing

If Yes please provide details at 2.1(b)

- ☐ Yes
- ☐ No

2.1(a) (vi)

Slavery, servitude, forced or compulsory labour child labour or an offence in human trafficking and other forms of trafficking in human beings

If Yes please provide details at 2.1(b) AND describe the technical organisational and personal measures that your organisation has taken to prevent further criminal offences or mis-conduct

- ☐ Yes
- ☐ No

2.1(b)

If you have answered yes to question 2.1(a)(i) - 2.1(a)(vi) inclusive, please provide the following further details:.

i) Date of conviction; (ii) specify which of the grounds listed the conviction was for, (iii) the reasons for conviction; and (iv)

Identity of who has been convicted

If the above information is available electronically please provide the web address, issuing authority, precise reference of the documents.

Text

2.2

If you have answered Yes to any of the points above have measures been taken to demonstrate the reliability of the organisation despite the existence of a relevant ground for

exclusion ? (Self Cleaning)

- ☐ Yes
- ☐ No
- ☐ N/A

2.3(a)

Regulation 57(3)

Has it been established, for your organisation by a judicial or administrative decision having final and binding effect in accordance with the legal provisions of any part of the United Kingdom or the legal provisions of the country in which the organisation is established (if outside the UK), that the organisation is in breach of obligations related to the payment of tax or social security contributions?

- ☐ Yes
- ☐ No

2.3(b)

If you have answered yes to question 2.3(a), please provide further details. Please also confirm you have paid, or have entered into a binding arrangement with a view to paying, the outstanding sum including where applicable any accrued interest and/or fines.

Text

NOTE: The authority reserves the right to use its discretion to exclude a potential supplier where it can demonstrate by any appropriate means that the potential supplier is in breach of its obligations relating to the non-payment of taxes or social security contributions.

Section 3 - Grounds for discretionary exclusion

3.1

NOTE: Regulation 57 (8)

The detailed grounds for discretionary exclusion of an organisation are set out in the 'Standard Selection Guidance', part of the document pack for this requirement, which should be referred to before completing these questions.

Please indicate if, within the past three years, anywhere in the world any of the following situations have applied to you, your organisation or any other person who has powers of representation, decision or control in the organisation.

3.1(a)

Breach of environmental obligations?

If Yes please provide the following information : (a) Nature of the breach;

(b)whether any investigation has been undertaken or is underway by any regulatory body in respect of such a breach; and

(c) whether any enforcement action and / or remedial order has been made as a result; and describes any enforcement / remedial orders served; AND

(ii) The Tenderer/ Applicant has described and has provided supporting evidence of remedial action and/ or changes to procedures the Tenderer/ Applicant has made as a result of such action, including, to Sellafield Ltd's satisfaction:

(a) That the Tenderer/ Applicant has paid or undertaken to pay compensation in respect of any damage caused by the criminal offence on its conduct;

(b) Clarified the facts and circumstances in a comprehensive manner by actively collaborating with the investigative authorities; and

(c) Taken concrete technical organisational and personal measures that are appropriate to prevent further breaches of environmental obligations.

- ☐ Yes
- ☐ No

3.1 (b)

Breach of social obligations?

If "Yes" please provide the following information:

• Nature of the breach; AND

• explain what measures have been taken to demonstrate the reliability of your organisation despite the existence of a relevant ground for exclusion.

- ☐ Yes
- ☐ No

3.1 (c)

Breach of labour law obligations?

If "Yes" please provide the following information :

• Nature of the breach;

• explain what measures have been taken to demonstrate the reliability of your organisation despite the existence of a relevant ground for exclusion.

- ☐ Yes
- ☐ No

3.1(d)

Bankrupt or is the subject of insolvency or winding-up proceedings, where the organisation's assets are being administered by a liquidator or by the court, where it is in an arrangement with creditors, where its business activities are suspended or it is in any analogous situation arising from a similar procedure under the laws and regulations of

any State?

If Yes please provide the following information :

- Nature of the bankruptcy / insolvency proceedings;
- explain what measures have been taken to demonstrate the reliability of your organisation despite the existence of a relevant ground for exclusion.

If Yes please provide the details requested at 3.2 and include the following information :

- Nature of the bankruptcy / insolvency proceedings;
- explain what measures have been taken to demonstrate the reliability of your organisation despite the existence of a relevant ground for exclusion.

☐ Yes

☐ No

3.1(e)

Guilty of grave professional misconduct?

If Yes please provide the following information:

- Nature of the professional misconduct; and
- explain what measures have been taken to demonstrate the reliability of your organisation despite the existence of a relevant ground for exclusion.

☐ Yes

☐ No

3.1(f)

Entered into agreements with other economic operators aimed at distorting competition?

If Yes please provide the following information :

- details of the agreements that the contractor has entered into, including the names of the other economic operators which are party to the agreements; and
- explain what measures have been taken to demonstrate the reliability of your organisation despite the existence of a relevant ground for exclusion.

☐ Yes

☐ No

3.1(g)

Aware of any conflict of interest within the meaning of regulation 24 due to the participation in the procurement procedure?

If Yes please provide following information :

- details of the actual or perceived conflict of interest; and
- details of the measures that the Tenderer has or proposes to put in place to remedy the actual or perceived conflict of interest.

☐ Yes

☐ No

3.1(h)

Been involved in the preparation of the
procurement procedure?

If Yes please provide the following information :

- nature of the Tenderer's prior involvement in the preparation of the procurement procedure; and
- the measures that the Tenderer has put in place to remedy any distortion of competition arising from the Tenderer's prior involvement in the procurement procedure.

☐ Yes

☐ No

3.1(i)

Shown significant or persistent deficiencies
in the performance of a substantive
requirement under a prior public contract, a
prior contract with a contracting entity, or a
prior concession contract, which led to early
termination of that prior contract, damages
or other comparable sanctions?

If Yes please provide the following information :

- details of the relevant contract(s); AND
- details of the relevant contracting entity; AND
- details of the deficiencies in the Applicant's/Tenderers performance in respect of those contracts;
- details the sanctions applied as a consequence of the Applicant's/Tenderer's performance (i.e. early termination, damages or other) AND
- details the measures the Applicant / Tenderer has put in place to prevent future performance deficiencies in contract delivery.

☐ Yes

☐ No

3.1(j)

NOTE: Please answer the following statements

3.1(j) - (i)

The organisation is guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria.

If Yes please provide the following information:

- Nature of the breach or misconduct; AND
- explain what measures have been taken to demonstrate the reliability of your organisation despite the existence of a relevant ground for exclusion.

☐ Yes

☐ No

3.1(j)-(iv)

The organisation has influenced the decision-making process of the contracting authority to obtain confidential information that may confer upon the organisation undue advantages in the procurement procedure, or to negligently provided misleading information that may have a material influence on decisions concerning exclusion, selection or award.

If Yes please provide the details requested at 3.2 and include the following information :

- explain what measures have been taken to demonstrate the reliability of your organisation despite the existence of a relevant ground for exclusion

☐ Yes

☐ No

3.2

If you have answered Yes to any of the above, explain what measures have been taken to demonstrate the reliability of the organisation despite the existence of a relevant ground for exclusion? (Self Cleaning)

Text

Part 3: Selection Questions

Section 7 - Modern Slavery Act 2015 requirements

7.1

Are you a relevant commercial organisation as defined by section 54 ("Transparency in supply chains etc.") of the Modern Slavery Act 2015 ("the Act")?

☐ Yes

☐ No

7.2

If you have answered Yes to question 7.1 are you compliant with the annual reporting requirements contained within Section 54 of the Act 2015?

If Yes please copy / paste the URL into a blank document and upload to the question folder.

If No please upload an explanation to the question folder.

☐ Yes

☐ No

☐ N/A

Section 8 - Additional Questions

Section 4 - Economic and Financial Standing

4.3

Please indicate which of the following you have provided to demonstrate your economic/financial standing:

A copy of your audited accounts for the last two years?

Yes / No

If no, provide one of the following: answer with Y/N .

☐ Yes

☐ No

4.3(a)

A statement of the turnover, Profit and Loss, Account/Income Statement, Balance Sheet/Statement of Financial Position and Statement of Cash Flow for the most recent year of trading for this organisation.

Yes / No / N/A

☐ Yes

☐ No

☐ N/A

4.3(b)

A statement of the cash flow forecast for the current year and a bank letter outlining the current cash and credit position.

Yes / No / N/A

☐ Yes

☐ No

☐ N/A

4.3(c)

Alternative means of demonstrating financial status if any of the above are not available (e.g. forecast of turnover for the current year and a statement of funding provided by the owners and/or the bank, charity accruals accounts or an alternative means of demonstrating financial status).

Yes / No / N/A

☐ Yes

☐ No

☐ N/A

Section 5 - Group details (If applicable)

NOTE:

This section is for Information Only

If you have indicated in the Selection Questionnaire question 1.2 that you are part of a wider group, please provide further details below:

5 (i)

Name of organisation

Text

5 (ii)

Relationship to the Supplier completing these questions

Text

5.1

Are you able to provide parent company accounts if requested to at a later stage?

☐ Yes

☐ No

☐ N/A

5.2

If yes, would the parent company be willing to provide a Parent Company Guarantee if necessary?

☐ Yes

☐ No

☐ N/A

5.3

If no, would you be willing and able to obtain a guarantee elsewhere (e.g. from a bank)?

☐ Yes

☐ No

☐ N/A

Section 6 - Technical and Professional Ability (References)

6.1

Please provide details, listed below, of up to three contracts, in any combination from either the public or private sector; voluntary, charity or social enterprise (VCSE) that are relevant to our requirement. VCSEs may include samples of grant-funded work. Contracts for supplies or services should have been performed during the past three years. Works contracts may be from the past five years.

The named contact provided should be able to provide written evidence to confirm the accuracy of the information provided below. Consortia bids should provide relevant examples of where the consortium has delivered similar requirements. If this is not possible (e.g. the consortium is newly formed or a Special Purpose Vehicle is to be created for this contract) then three separate examples should be provided between the principal member(s) of the proposed consortium or Special Purpose Vehicle (three examples are not required from each member).

Where the Supplier is a Special Purpose Vehicle, or a managing agent not intending to be the main provider of the supplies or services, the information requested should be provided in respect of the main intended provider(s) or subcontractor(s) who will deliver the contract.

- Name of customer organisation
- Point of contact in the organisation
- Position in the organisation
- E-mail address
- Description of contract
- Contract Start date
- Contract completion date
- Estimated contract value

Text

Note 6.2
The following additional selection criteria are only to be completed where the procurement scope is subject to the Public Contracts regulations 2015 and in excess of £5m per annum (based on the advertised value, averaged over the life of the contract).

6.2.1
Please confirm if you intend to use a supply chain for this contract. If you answer “No” you do not need to complete the rest of this section

- ☐ Yes
- ☐ No

6.2.2
Please confirm that you have systems in place to pay those in your supply chain promptly and effectively, i.e. within your agreed contractual terms

Text

6.2.3
Please confirm you have procedures for resolving disputed invoices with those in your supply chain promptly and effectively.

Text

PUBLIC SECTOR CONTRACTS ONLY – Requirement under Public Contracts Regulations 2015 (Regulation 113)

6.2.4
Please confirm that for public sector contracts awarded under the Public Contracts regulations 2015 you have systems in place to include (as a minimum) 30 day payment terms in all of your supply chain contracts and require that such terms are passed down through your supply chain.

Text

PUBLIC AND PRIVATE SECTOR CONTRACTS

6.2.5(a)
Please provide the percentage of invoices paid by you to those in your immediate supply chain on all contracts for each of the two previous six month reporting periods. This should include the percentage of invoices paid within each of the following categories:

1. within 30 days
2. in 31 to 60 days
3. in 61 days or more
4. due but not paid by the last date for payment under agreed contractual terms.

It is acceptable to cross refer to information that has previously been submitted to Government or other bodies or is publicly available (provided it covers the required reporting periods), including data published in accordance with the Reporting on prompt Practices and Performance Regulations 2017. If you do wish to cross refer, please provide details and or insert link(s).

Text

6.2.5(b)
(b) If you are unable to demonstrate that all invoices have been paid within the agreed contractual terms, please explain why. Note: if you are required to submit an action plan under questions 6.2.5(c), this action plan must also set out steps to address your payment within agreed terms, in order to achieve a pass for question 6.2.5(c)

Text

6.2.5(c)
If you are unable to demonstrate that ≥95% of invoices payable to your supply chain on all contracts have been paid within 60 days of the receipt of the invoice in at least one of the last two six month reporting periods please provide an action plan for improvement which includes (as a minimum) the following:

1. Identification of the primary causes of failure to pay:
 - (a) 95% of all supply chain invoices within 60 days; and
 - (b) if relevant under question 6.2.5(b), all invoices within agreed terms.
2. Actions to address each of these causes.

- 3. A mechanism for and commitment to regular reporting on progress to the bidder's audit committee (or equivalent).
- 4. Plan signed off by director.
- 5. Plan published on its website (this can be a shorter, summary plan).

If you have an existing action plan prepared for a different purpose, it is acceptable to attach this but it should contain the above features.

Text

6.3

If you cannot provide at least one example for question 6.1, in no more than 500 words please provide an explanation for this e.g. your organisation is a new start-up or you have provided services in the past but not under a contract.

Text

8.1 Insurances

8.1 (a)

Please self-certify whether you already have, or can commit to obtain, prior to the commencement of the contract, the levels of insurance cover indicated in the tender documentation.

- ☐ Yes
- ☐ No

9.3 Health & Safety

9.3 (a)

Do you hold a UKAS accredited independent third party certificate of compliance with ISO 45001 or equivalent?

If 'Yes' please be prepared to provide evidence and mark the rest of the questions in this section as 'N/A' and move to the next question section.

If 'No' please answer question 9.3 (b)

For the avoidance of doubt, you must be able to provide a positive response to at least one of these questions (9a, b, c or d) to Pass this section

- ☐ Yes
- ☐ No

9.3 (b)

Have you within the the last twelve months, successfully met the assessment requirements of a construction-related scheme in registered membership of the Safety Schemes in Procurement (SSIP) forum?

If 'Yes' please be prepared to provide evidence and mark the rest of the questions in this section as 'N/A' and move to the next question section.

If 'No' please answer question 9.3 (c) or 9.3 (d) (the relevant question will be included within the SQ).

- ☐ Yes
- ☐ No
- ☐ N/A

9.3 (c)

Does your organisation have a Health and Safety Policy that fully complies with current legislative requirements and meets the requirements of ISO 45001 or equivalent?

Yes / No / N/A

If 'Yes' please be prepared to provide evidence if requested.

- ☐ Yes
- ☐ No
- ☐ N/A

9.4 Quality

9.4 (a)

Do you hold a UKAS accredited independent third-party certificate of compliance with BS EN ISO 9001:2015 or internationally accepted equivalent as defined by the International Accreditation Forum or are you able to confirm that you are working towards meeting the requirements of BS EN ISO 9001:2015 or equivalent prior to Contract /Framework award?

If “Yes” please provide evidence (Provide copy of certificate of registration and scope for which that registration applies or a programme including timings demonstrating how accreditation will be achieved prior to Contract/ Framework award) and mark 9.4 (b) as “N/A”

If 'No' please answer question 9.4 (b)

For Magnox Tenders

Do you hold a UKAS accredited independent third party certificate of compliance with BS EN ISO 9001 or equivalent?

If 'Yes' please be prepared to provide evidence and mark the rest of the questions in this section as 'N/A' and move to the next question section.

If 'No' please answer question 9.4 (b)

- ☐ Yes
- ☐ No

9.4 (c)

Do you have a policy and organisation for quality management that fully meets the requirements of BS EN ISO 9001 or equivalent, or are you able to confirm that you are working towards meeting the requirements of BS EN ISO 9001 or equivalent?

If 'Yes' please be prepared to provide evidence if requested.

- ☐ Yes
- ☐ No
- ☐ N/A

9.5 a Cyber

9.5 (a)

Do you hold ISO27001 accreditation and/or Cyber Essentials or Cyber Essentials Plus or equivalent?

If yes, please upload your certificate(s) and controlling procedure(s)

If no, please answer q. 9.5 (a) (i)

For the avoidance of doubt, you must be able to provide a positive response to at least one of these questions (9.5a or b) to Pass this section

- ☐ Yes
- ☐ No

9.5 (a) (i)

If you answered No to question 9.5 (a), please confirm you are committed to obtaining one of the above mentioned (ISO 27001, Cyber Essentials or Cyber Essentials Plus) prior to contract go live.

- ☐ Yes
- ☐ No
- ☐ N/A

9.7 Carbon Reduction

9.7 (a)

Please confirm that you have detailed your environmental management measures by completing and publishing a Carbon Reduction Plan which meets the required reporting standard

If yes, provide a link to your most recently published Carbon Reduction Plan.

If no, please answer question 9.7 (b)

For the avoidance of doubt, you must be able to provide a positive response to at least one of these questions (9.7a or b) to Pass this section

- ☐ Yes
- ☐ No

9.7 (b)

If you answered No to question 9.7 (a), please confirm you are committed to completing and publishing a Carbon Reduction Plan within 12 months.

For the avoidance of doubt you should only answer 'n/a' to this question if you have been able to answer 'yes' to 9.7 (a).

- ☐ Yes
- ☐ No
- ☐ N/A